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Attorney for Respondent
NAME

UNITED STATES DEPARTMENT OF JUSTICE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW
OFFICE OF THE IMMIGRATION JUDGE
SAN FRANCISCO, CALIFORNIA

In the Matter of:

NAME

Respondent,

In Removal Proceedings.

A-Number: **A NUMBER**

Master Calendar Hearing

Hearing Date: **DATE**

Hearing Time: 1:00 P.M.

Before Hon. Alison Daw

Declaration of Helen Beasley

1. My name is Helen Beasley. I am employed as an Immigration Staff Attorney at the non-profit organization Community Legal Services in East Palo Alto (CLSEPA).
2. On February 2, 2015, I was retained by Respondent for representation in his removal proceedings. On September 30, 2015, Respondent advised me that he had retained new counsel, **ATTORNEY**, to represent him in his immigration matter.
3. On October 8, 2015, I met with Respondent in person and he confirmed that he had retained **ATTORNEY** and wished to close his case at CLSEPA. I assisted

Respondent to prepare a declaration in which he expresses his consent to my withdrawal of representation.

4. At that same meeting, I provided Respondent with a closing letter in Spanish. That letter details the date, place, and time of his next hearing, as well as the consequences of failure to appear and his obligation to advise the Court of any change of address. I reviewed the information with him orally in Spanish. Together with the closing letter, I provided Respondent with additional copies of his hearing notice, the Motion to Continue that I submitted to the court, and a blank Form EOIR-33.
5. On October 23, 2015, I spoke to ****ATTORNEY****. He advised me that he is indeed representing Respondent and that he intends to enter his appearance at Respondent's next Master Calendar Hearing on December 13, 2015.
6. On October 28, 2015, I emailed the Office of Chief Counsel Duty Attorney to request DHS' position on the Motion to Withdraw as Counsel. **On October 28, 2015, Assistant Chief Counsel Mark Kang stated that DHS does not oppose the Motion.**

I swear, under penalty of perjury, that the foregoing is true and correct to the best of my knowledge and belief.

Dated:

Respectfully submitted,

****NAME****